



COMPLIANCE NEWSLETTER

Heritage Provider Network *Volume 9, Issue 1*

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Protect Your Data

Corporate Cybersecurity Office

In your daily life, you probably avoid sharing personally identifiable information like your Social Security number or credit card number when answering an unsolicited email, phone call, text message, or instant message. ***It's important to exercise the same caution at work.***

Keep in mind, cybercriminals can create email addresses and websites that look legitimate. Scammers can fake caller ID information. Hackers can even take over company social media accounts and send seemingly legitimate messages. It might sound obvious, but it's important ***not to leak your company's data, sensitive information, or intellectual property.***



For instance, if you share a picture online that shows a whiteboard or computer screen in the background, you could accidentally reveal information someone outside the company shouldn't see. By the same token, be careful to respect the intellectual property of other companies. ***Even if it's accidental, sharing or using the IP or trade secrets of other companies could get both you and your company into trouble.***

REPORT!

FRAUD, WASTE, ABUSE & NON-COMPLIANCE

- ♦ Reports are kept confidential to the extent possible and may be made anonymously.
- ♦ Report without fear of reprisal or any other penalty, including retaliation or intimidation.
- ♦ Reports may be made 24/7, to your Compliance Officer through the Compliance Confidential Hotline, by email, or by mail.

Refer to CMP-GN-006 *Whistleblower Protection* policy.

Corporate Compliance Officer: Margaret Ngo-Lee | mngo-lee@heritagemed.com

Heritage Provider Network's Group Compliance Officers

ADOC/LMG/RMG	Jeff Baron	jbaron@regalmed.com
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Keeping HPN's Compliance Program Effective

& Aligned with HPN's Mission

"Our mission is to provide and manage the highest quality healthcare to the communities we serve."

HPN's comprehensive Compliance Plan is a guide to adhering to all federal, state, and CMS regulations by adhering to the following best practices:

Communication

Clear communication is critical to ensure that all individuals associated with the company are exposed to and well informed of the compliance expectations.

Monitoring and Auditing

Procedures to properly monitor and assess all dealings of the company are essential and required.

Fraud, Waste, and Abuse (FWA)

The avoidance of FWA events enhances HPN's ability to provide quality care to all beneficiaries.

Governing Body

HPN's Board of Directors exercise reasonable oversight for implementation and effectiveness of HPN's Compliance Plan.

Training and Education

All individuals involved in HPN's operations are required to complete compliance training addressing topics detailed in the Compliance Plan.

Routine Monitoring, Auditing, and Identification of Compliance Risks

HPN has established and implemented an effective program for monitoring, auditing, and identifying compliance risks.

Link to HPN's Compliance Plan:

<http://heritageprovidernetwork.com/?p=compliance>